

CENTRAL HOUSING AND PLANNING AUTHORITY

APPLICATION FOR CHANGE OF USE DEVELOPMENT

Pre-Application Consultation Details

Have you conducted any pre-consultation with CHPA to determine site issues and technical requirements for a "complete" application or other conceptual plans?

Yes
 No

Would you like to conduct any pre-consultation with CHPA to determine site issues and technical requirements for a "complete" application or other conceptual plans? Yes No

If Yes, you will be provided a date for pre-consultation with the CHPA and other applicable agencies.

1.0 PROPERTY OWNER INFORMATION

Is Owner a company? Yes No

Company Name: _____

Owner Title: Mr. Miss Mrs.

First Name: _____

Last Name: _____

Middle Initial: _____

Address:

Street Address: _____

Town/City: _____

Region: _____

Telephone: _____

e-Mail Address: _____

Legal status of land _____ Date land acquired _____

YYYY-MM-DD

2.0 AGENT - APPLICANT DETAILS

Note: Unless otherwise notified, all correspondence will be forwarded to the agent on file.

Is Applicant a company? Yes No

Company Name: _____

Agent: Title: Mr. Miss Mrs.

First Name: _____

Last Name: _____

Middle Initial: _____

Address:

Street Address: _____

Town/City: _____

Country: _____

State/Province: _____

Telephone: _____

Fax: _____

e-Mail Address: _____

Agent is: Owner Lawyer Architect Power of Attorney Planner
 Contractor Investor Other _____

3.0 DESCRIPTION OF SUBJECT LANDS

Address (Please include a map):

Street Address: _____

Town/City: _____

Description of Land/Location: _____ Legal description: _____

Lot Area (ft²) _____ Lot Width (ft) _____ Lot Length (ft²) _____

Indicate the Land Uses on the abutting adjacent properties:

North: _____

South: _____

East: _____

West: _____

List any previous Land Uses on the subject lands, if known: _____ Does the land contain Known Resources: _____

Easement of Covenants
 Yes No _____

What is the existing use of the land?

Do the Subject Lands contain any areas of archaeological/historical heritage potential, or does the plan propose development of land that contains known resources or areas of such potential? Yes No

If "yes", please provide details.

Front Setback Required: _____ Side Setback Required: _____

Rear Setback Required: _____

Site Proximity:

Within 10 nautical miles of an Aerodrome(s): Yes No

Major river banks/coastal shorelines: Yes No

Within 50 feet of a Sea Defense Reserve: Yes No

Is the proposed development with the City of Georgetown sewage system? Yes No

4.0 PROPOSED DEVELOPMENT DESCRIPTION

What is the nature of the development proposal? Provide a detailed description:

Total Developable Area (sq ft): _____ Lot coverage (%'age): _____
Building Envelope Area (sq ft): _____ Parking Area (sq ft): _____
Gross Floor Area (sq ft) of each floor: _____ Number of floors: _____
Land Area (Acres): _____ Front Setback Provided: _____
Rear Setback Provided: _____
Side Setback Provided: _____

Outdoor Storage:

Yes No Do Not Know

If Yes, provide outdoor storage description:

Is this a resubmission of an earlier application?

Are there any reserves, easements or restrictive covenants affecting this site? If so, provide descriptions and land use implication.

Will there be outside storage of goods, vehicles or equipment? Yes No

If "yes", please describe below and indicate the purpose. Show on all applicable plans.

5.0 NATIONAL POLICIES

Is the development proposal consistent with Guyana's Low Carbon Development Strategy? Also, is it consistent with any applicable regional or town plan? Yes No

Are the subject lands within an area designated as agriculture/mining/forestry? Yes No

Is the development consistent with Applicable Regional or Town Plans? Yes No

Provide an explanation on how the requested application conforms to or does not conflict with the above policies.

REQUIRED DOCUMENTS FOR CHANGE OF USE DEVELOPMENT Cont'd

Adjacent Lands Plan :- *This document(s) should provide details of the dimensions and layout of the proposed lot and the size, height, elevations, spacing and building lines. Must also show access and drainage, position of building and apartment boundaries (easements), utilities, wetlands, etc.*

Building Plan :- *Dimensions and layout of the proposed lot and the size, height, spacing and building lines, floor plans and elevations, showing two elevations, floor plans and level of all floors and adjacent ground. Must also show setbacks that meet requirements. For **MARAD** needs, requires adequate information on the elevation of structures with respect to Georgetown Datum.*

Preliminary Storm Water Management Plan :- *A preliminary storm water management plan (identifying the manner in which storm water will be conveyed from the site) and a preliminary servicing strategy will be required with all applications for approval of a plan of subdivision.*

Location Map:- *Showing location and access to subject property, setbacks and adjacent uses*

Structural Tests & Inspections Program

Fire Protection Narrative Report

Existing Building Survey/Investigation

Hazardous Material Mitigation Documentation

OPTIONAL DOCUMENTS FOR CHANGE OF USE DEVELOPMENT

Plan for Heritage Preservation :- *If applicable provided details for Buildings and objects of artistic, architectural, archeological or historical interest*

Plan for Natural Protection :- *If applicable provided details for the preservation or protection of forest, trees, shrubs, plants and flowers.*

Traffic Impact Report :- *A traffic impact report may also be required at the discretion of the CHPA.*

Environmental Impact Study :- *Where a development proposal may impact upon a Natural Heritage Feature or other environmental considerations, as determined by the EPA, the proponent may be required to prepare an Environmental Impact Study.*

Noise and Vibration Evaluation Study :- *Applications proposing new development within XX metres may be required to submit noise and vibration evaluation study.*

Built/Scoped Heritage Resource Impact Assessment :- *Where a development proposal impacts upon a built heritage resource the proponent may be required to prepare a Built Heritage Resource Impact Assessment or a Scoped Built Heritage Resource Impact Assessment.*

Development Restrictions :- *This document(s) should provide details of the nature and extent of any restrictions affecting the land proposed to be developed, including restrictive covenants or easements.*