

CENTRAL HOUSING AND PLANNING AUTHORITY

APPLICATION FOR PERMIT TO DEMOLISH

1.0 PROPERTY OWNER INFORMATION

Is Owner a company? Yes No

Company Name: _____

Owner Title: Mr. Miss Mrs. **Contact** Title: Mr. Miss Mrs.

First Name: _____ First Name: _____

Last Name: _____ Last Name: _____

Middle Initial: _____ Middle Initial: _____

Address:

Street Address: _____ State/Province _____

Town/City: _____ Country _____

Region: _____

Telephone: _____ Fax: _____

e-Mail Address: _____

Legal status of land _____ Date land acquired _____

YYYY-MM-DD

2.0 AGENT - APPLICANT DETAILS

Note: Unless otherwise notified, all correspondence will be forwarded to the agent on file.

Is Applicant a company? Yes No

Company Name: _____

Agent: Title: Mr. Miss Mrs. **Contact:** Title: Mr. Miss Mrs.

First Name: _____ First Name: _____

Last Name: _____ Last Name: _____

Middle Initial: _____ Middle Initial: _____

Address:

Street Address: _____

Town/City: _____

Country _____

State/Province _____

Telephone: _____

Fax: _____

e-Mail Address: _____

Agent is: Owner Lawyer Architect Power of Attorney Planner

Contractor Investor Other _____

3.0 DESCRIPTION OF SUBJECT LANDS

Address (Please include a map):

Street Address: _____

Town/City: _____

Parcel / Lot #: _____

Surveyor Plan #: _____

Lot Area (ft²) _____ Lot Width (ft) _____ Lot Length (ft²) _____

Legal Description

Land - Location Description

Indicate the Land Uses on the abutting adjacent properties:

North: _____

South: _____

East: _____

West: _____

Easement of Covenants

Yes No

Building Setbacks (ft):

Front Setback: _____

Rear Setback: _____

Side Setback: _____

4.0 PROPOSED SERVICING AND ACCESS

Access Provided via Public Street: Yes No

Access Road Name _____

5.0 NATIONAL POLICIES

Is the development proposal consistent with Guyana's Low Carbon Development Strategy? Also, is it consistent with any applicable regional or town plan? Yes No

Are the subject lands within an area designated as agriculture/mining/forestry? Yes No

Is the development consistent with Applicable Regional or Town Plans? Yes No

Provide an explanation on how the requested application conforms to or does not conflict with the above policies.

6.0 DEMOLITION DETAILS

Name of Building: _____

Reason for Demolition - Brief _____

Reason for Demolition - Detailed: _____

Demolition - Water Shut Off: _____ Demolition - Water Provider Notified / Release Obtained _____

Demolition - Gas Shut Off: _____ Demolition - Gas Provider Notified / Release Obtained _____

Demolition - Electricity Shut Off: _____ Demolition - Electricity Provider Notified / Release Obtained _____

Demolition - Other Services: _____

Demolition - Other Service Notified / Release Obtained _____

REQUIRED DOCUMENTS FOR PERMIT TO DEMOLISH

A complete application consists of the following:

A complete and signed application form together with the prescribed application fee.

A signed letter of authorization from the owner(s) of the property for those applications submitted by an agent.

Six copies of a draft plan drawn to scale

Owner Identification :- *A government issued Proof of Identification of the owner.*

Proof of Ownership :- *Transport, Certificate of Title, Deed of Gift, Power of Attorney, Consent / Permission Letter, Tenancy Agreement, Agreement of Sale, Lease, Licence, Deceased Person's Estate*

Surveyed Site Plans :- *Dimensions and layout of the proposed lot and the size, height, elevations, spacing and building lines. Must also show access and drainage, position of building and apartment boundaries (easements), utilities, wetlands, etc.*

OPTIONAL DOCUMENTS FOR PERMIT TO DEMOLISH

Business Registration :- *Provide a copy of Business Registration/Certificate of Incorporation (if applicable)*